



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF TANGUB CITY
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February 27, 2018

DIVISION MEMORANDUM

No. 51, s. 2018

DMEA CUM DIVISION SBM ASSEMBLY

To: Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
Public Elementary and Secondary School Heads
Unit/Section Heads
This Division

1. In consonance with Regional Memorandum 119, s. 2018 on the Regional Assembly on School-Based Management- Cum- Joint Launching of its Contextualized Manual of Operations and Technical Assistance (TA) Mechanisms, Systems and Processes; and in preparation for the coming RMEA this Office will conduct the DMEA Cum Division SBM Assembly on March 2, 2018 at Division Conference Hall.
2. Participants to this activity are the Chiefs of CID and SGOD, EPS, SGOD personnel, Unit/Section Heads, and Elementary and Secondary School Heads.
3. DMEA presentation shall be held in the morning and SBM Assembly shall be held in the afternoon.
4. There shall be five presenters for DMEA, one from each district and one from the Secondary (Sta. Maria NHS). SBM assembly shall have 6 presenters, one from each District and two from Secondary (Sumirap NHS and Tangub City National High School)
5. Participants shall come in corporate attire.
6. A registration of ₱ 250.00, chargeable against local funds subject to the usual accounting and auditing policies rules and regulations, shall be collected from each participant to cover meals and snacks. Deadline of registration shall be tomorrow (February 28, 2018).
7. Attached are the mechanics and criteria for judging
8. For guidance and reference.

JEAN G. VELOSO

Assistant Schools Division Superintendent
OIC - Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

PLAN EVALUATION SCHOOLS PROJECTS

SEARCH FOR BEST SBM PRACTICES

Mechanics:

1. Presenters shall be the School Head of the Elementary and Secondary schools.
2. Presenters shall prepare a poster of their presentation (3"x4") which shall be displayed within the venue.
3. Sequence of presentation shall be drawn by lot.
4. The presentation shall be thru the most convenient multi-media in three to five minutes.
5. Winning contestant shall be selected based on given criteria.
6. Winner shall be declared right after the contest. Decision of the judges is final and irrevocable.
7. The winner shall represent the Division during the launching of the contextualized SBM Manual on March 14-16, 2018 at Hotel Koresco, Pueblo de Oro Golf Estates, Fr. Masterson Avenue, Cagayan de Oro City.

JUDGING CRITERIA

(SEARCH FOR BEST SBM PRACTICES)

Presentation Number: _____

A - QUALITY, RELEVANCE AND REPLICABILITY OF THE BEST PRACTICES:

Points/Highest Possible Points

_____/50

B. - MECHANICS:

Organization:

- The presentation has a clear message and logically sequenced.

_____/10

Relevance and timeliness:

- The presentation is tailored to the audience and within the time allotment.

_____/10

Visual quality:

- The letters and numbers are large enough to be read from all points of the conference room.
- Graphs, photographs, tables or figures are clear and understandable.

_____/5

B. - DELIVERY and PRESENTATION

- The presenter maintains audience interest.
- The presenter has a clear voice, observes good pacing and uses appropriate words.
- The presenter conveys a positive attitude.

_____/25

Total: _____/100

JUDGING CRITERIA

BEST DMEA PRESENTATION

A. QUALITY AND TIMELINESS

- Proposed PAPs implemented on time for the quarter. _____ /40

B- CLARITY OF DELIVERY

VISUAL QUALITY:

- The letters and numbers are readable enough from all the points of the conference room. _____ /10
- The graphs, photographs, tables or figures are clear and understandable
- The speaker makes effective use of the visual aids. _____ /10

ORAL EXPRESSION:

- The presenter has clear voice, observes good pacing , uses appropriate words, and manifests self-confidence. _____ /10

CHARACTERIZATION

- Characterization is phenomenological. _____ /10

C- MASTERY OF THE PRESENTATION

- The presenter answers the questions clearly and correctly. _____ /30
- The presenter masters his/her presentation.

TOTAL _____ /100