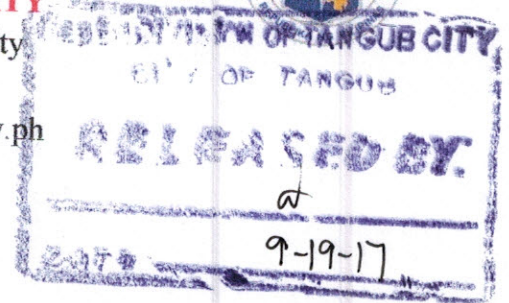




Republic of the Philippines
Department of Education
Region X

DIVISION OF TANGUB CITY

Anecito Siete St., Tangub City
Telefax: (088) 395-3372
Email: tangub.city@deped.gov.ph



Division Memorandum
No. 199, s. 2017

To: **School Heads and Teachers**
Elementary and Secondary Level
Public and Private Schools
This Division

From: *fw: Victoria V. Gazo*
VICTORIA V. GAZO, Ph.D., CESO V
Schools Division Superintendent

Subject: **Field Validation on Learners Information System Data for BOSY 2017-2018**

Date: **September 18, 2017**

1. The Department of Education (DepEd) has implemented the Learner Information System (LIS) to establish an accurate and reliable registry of learners which are vital on its planning, budgeting, allocation of resources and setting operational targets.
2. To ensure quality of the data inputted into the system, the Division of Tangub City, through the Planning Unit, conducts field validation starting September 2017 until all the schools in the division has been visited and validated.
3. School heads shall inform their teachers in advance to prepare SF1s, Class Record and other documents necessary for verification and authentication of inputted data in the LIS.
4. Schools shall be selected based on the necessity as reflected on the number of requests on the Division Planning Officer's system dashboard.
5. Transportation, communication, internet connection and other incidental expenses incurred during the activity shall be charged to EBEIS/LIS/NSBI fund subject to usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this memo is enjoined.