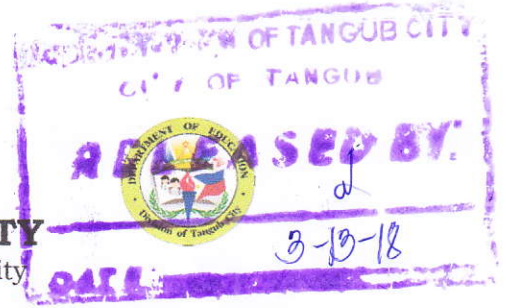




Republic of the Philippines
Department of Education
Region X – Northern Mindanao

DIVISION OF TANGUB CITY
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March 12, 2018

DIVISION MEMORANDUM

No. 166, s. 2018

**TRAINING-WORKSHOP ON WITHHOLDING TAXES APPLICABLE
RULES/REGULATIONS AND REPORTORIAL REQUIREMENTS ON PURCHASES
OF GOODS AND SERVICES**

To: Elementary and Secondary School Heads
Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
Administrative Assistants
Section Heads
This Division

1. This Office informs the field for the schedule of Training-Workshop on Withholding Taxes applicable rules/regulations and reportorial requirements on purchases of goods and services on March 16, 2018 at 1:00 PM to 5:00 PM at Division Conference Hall, Tangub City.
2. Participants to this meeting are SDS, SGOD Chief, CID Personnel, SGOD Personnel, Administrative Officer V, Accountant, Budget Officer, Supply Officer, IT Officer, all full-fledged School Administrators, Teachers-In Charge and Administrative Assistants.
3. Immediate and wide dissemination of this Memorandum is enjoined.

JEAN G. VELOSO

Assistant Schools Division Superintendent
OIC - Schools Division Superintendent

JGV/acm/03-12-2018