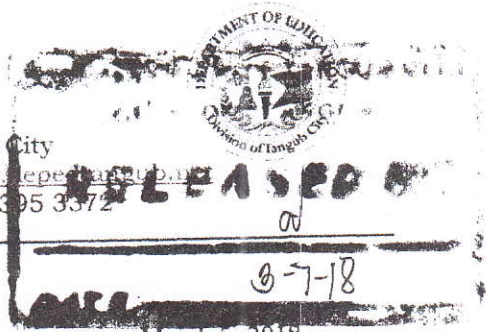




Republic of the Philippines
Department of Education
Region X - Northern Mindanao
DIVISION OF TANGUB CITY

Anecito Siete Street, Mantic, Tangub City

e-mail: tangub.city@deped.gov.ph / website: www.deped.gov.ph
Telephone (088)545-0304 Telefax: (088) 395 3372



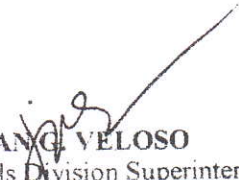
March 5, 2018

DIVISION MEMORANDUM
No. 58, s. 2018

PROCEDURE ON SECURING PERMIT TO CUT TREES INSIDE SCHOOL PREMISES

To: Curriculum Implementation Division (CID)
School Governance and Operations Division (SGOD)
Elementary and Secondary School Heads, TICs and OICs
This Division

1. Attached is a letter received from Mr. Dioscoro G. Tigol, SEMS/SWM Officer and City ENRO Designate, Environment and Natural Resources Office (ENRO), Tangub City dated February 21, 2018 reiterating the implementation of the City's program on environmental protection, conservation and sustainable development.
2. Moreover, the said letter emphasizes the need to secure an approval to cut trees within the vicinity of the school/s from the Office of the Schools Division Superintendent of this Division before seeking approval from the City ENRO.
3. Thus, this Office encourages the field to follow procedures on securing permit by submitting letter request to cut trees which are found hazardous and are considered hindrance on the implementation of the school building projects funded by the Department of Education.
4. It is expected, upon submission, that the letter request must be supported with these mandatory documents, to wit:
 - a. Joint PTA and Barangay Resolution with Minutes of the Meeting;
 - b. Photo/s of Trees Recommended for Cutting;
 - c. Certification of Newly Planted Trees as Replacement with the Ratio 1:10;
 - d. Ocular Inspection Report; and
 - e. Proposed Utilization of the Lumber
5. Compliance and wide and immediate dissemination of this Memorandum is enjoined.


JEANO VELOSO
Assistant Schools Division Superintendent
OIC-Schools Division Superintendent

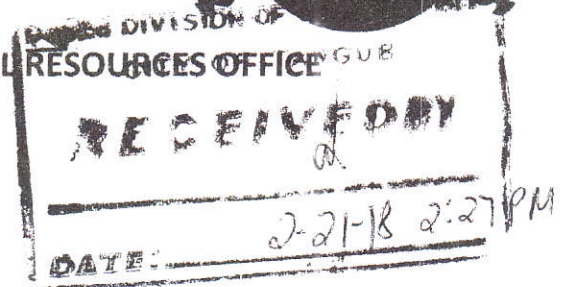
JGV/duo/3-5-2018



Republic of the Philippines
CITY OF TANGUB
OFFICE OF THE CITY MAYOR
www.tangubcity.gov.ph



CITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
(City ENRO)



February 21, 2018

JEAN G. VELOSO

Assistant Schools Division Superintendent
OIC-Schools Division Superintendent
Tangub City Schools Division Office
Tangub City

Dear Ma'am,

Greetings!

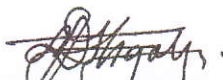
This is with reference to the implementation of the city's program on environmental protection, conservation, development, and sustainable development within its political subdivision. It was noticed that request from the different schools in this city for the cutting of trees within its premises affected by development projects of the concern school has no sanction from your office. It has been the practice of this office, as a protocol, to entertain only those request that are sanctioned by your office for you to be aware of the plans and actions of the schools within your jurisdiction. Although, we have issued approval to only few of the request due to its urgency.

In line with this, I wish to inform your office that all request from the different schools for cutting/trimming of trees affected by any project without your concurrence shall not be accepted by this office. Results from such request, if acted upon, will be furnished to your office for information and guidance. I wish to further inform that we are also conducting unscheduled visit to the schools to assess their level of compliance to the city's Solid Waste Management Program (SWMP).

Thank you, maam and should you have any concern on this matter, we are very willing to come to your office or call 09198996514.

God Bless!

Respectfully,


DIOSCORO G. TIGOL, JR.
SEMS/SWM Officer
City ENRO – Designate