



Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF TANGUB CITY
Anecito Siete St., Mantic, Tangub City



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March 15, 2018

DIVISION MEMORANDUM

No. 75, s. 2018

**2017-2018 SCHEDULE OF MOVING UP/COMPLETION/
GRADUATION CEREMONY**



To: Assistant Schools Division Superintendent
CID/SGOD/SDO Personnel
Public Elementary and Secondary School Heads
This Division

1. This Office announces the schedule of the 2017-2018 Schedule of Moving Up/Completion/Graduation Ceremony compliant to DepEd Order No. 25, s. 2017 and DepEd Order No. 6, s. 2018
2. In reference to Regional Memorandum 122, s. 2018, all School Heads shall follow the following:
 - Observance of the parts of the Program;
 - Attire of School Heads and Teachers and
 - Grade 12 graduating learners shall wear Toga while Kindergarten, Grade 6 and Grade 10 completers are encouraged to wear their school uniform or any school attire agreed by the parents
3. Enclosed are the parts of the program for Kindergarten, Junior High School Moving Up Ceremonies, Elementary and Senior High School Graduation Ceremony and the Schedule of 2018 Graduation Exercises.
4. For guidance, reference and strict compliance.


JEAN G. VELOSO

Assistant Schools Division Superintendent
OIC-Schools Division Superintendent

Enclosure No. 1 to Division Memorandum No. 75, s. 2018

1. Kindergarten/Grade 6 Moving Up Ceremony

Processional March	Candidates for Completion Parents, Guest, Teachers
Philippine National Anthem	Lupang Hinirang Candidates for Completion
Doxology	(School's Choice) Candidates for Completion
Tangub City March	Candidates for Completion
Regional Hymn	Martsa Rehiyon Diyes Candidates for Completion
Welcome Address	Star Pupil
Presentation of Candidates for Completion	School Head
Confirmation and Acceptance of Candidates for Completion	Schools Division Superintendent or her authorize representative
Distribution of Certificates	School Heads
Message	Guest Speaker (Preferably a successful alumni of the school)
Recognition of Achievements	School Heads
Moving Up Song	(School's Choice) The Completers
Closing Messages	School Head (Start with school report card, announcements or Enrolment and other activities)
Recessional March	Teachers, Guest, Parents, Completers

Remark: Cuing is highly recommended than a presence of Master of Ceremony

Enclosure No. 2 to Division Memorandum No. 75, s. 2018

Senior High School Graduation Ceremony

Processional March	Graduating Pupils and Parents Keynote Speaker, Guest, PTA Officials, Faculty and Staff
Philippine National Anthem	“Lupang Hinirang” The Graduating Class
Doxology	(School’s Choice) The Graduating Class
Tangub City March	The Graduating Class
Regional Hymn	Martsa Rehiyon Diyes The Graduating Class
Welcome Address	With High Honors
Presentation of Candidates for Completion	School Head
Confirmation and Acceptance of Candidates for Graduation	Schools Division Superintendent or her authorize representative
Reading of the Message of DepEd Secretary	Schools Division Superintendent Or her duly authorized representative
Distribution of Certificates	School Heads, DepEd Officials
Awarding of Honors, Commencement	School Head, DepEd Officials
Introduction of Keynote Speaker	Teacher
Keynote Speech	Keynote Speaker
Tribute	(Preferably a successful alumni of the school With Highest Honors
Graduation Song	(School’s Choice) The Graduates
Pledge of Loyalty	With Honors
Farewell Song	(School’s Choice) The Graduates
Closing Message	School Head (Start with School Report Card/SMEA, and other important announcements)
Recessional March	Teachers, Guest, Parents, Completers

Remark: Cuing is highly recommended than a presence of Master of Ceremony

Enclosure No. 3 to Division Memorandum No. 75, s. 2018

Junior High School Up Ceremony

Processional March	Candidates for Completion Guest, Teachers
Philippine National Anthem	Lupang Hinirang Candidates for Completion
Doxology	(School's Choice) Candidates for Completion
Tangub City March	Candidates for Completion
Regional Hymn	Martsa Rehiyon Diyes Candidates for Completion
Welcome Address	With High Honors
Presentation of Candidates for Completion	School Head
Confirmation and Acceptance of Candidates for Completion	Schools Division Superintendent or her authorize representative
Distribution of Certificates	School Heads
Reading of the Message of DepEd Secretary	School Division Superintendent Or her authorize representative
Recognition of Achievements	School Heads
Message	Guest Speaker (Preferably a successful alumni of the school)
Tribute	With Highest Honors
Moving Up Song	(School's Choice) The Completers
Closing Message	School Head (Start with school report card/SMEA, Track offerings in SHS and other important Announcement
Recessional March	Completers, Parents, Guest, Teachers (PTA Treasurer may also distribute copies of Financial Report for the expenses made)

Remark: Cuing is highly recommended than a presence of Master of Ceremony



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Schedule of 2018 Graduation Exercises

No.	Time	School	School Head	School Buddy
DAY 1 April 2 (Monday)				
1	7:00-8:00	Bintana Elem. School	Richel Ongcol	Lorna Penonal
2	8:00-9:00	Guinalaban Elem. School	Honey Lee R. Tual	Romel Huertas
3	9:00-10:00	Silangit NHS	Evelyn Rodriguez	Gina Mandawe
4	10:00-11:00	Silangit Elem.School	Tetchie Nee Roloma	
5	11:00-12:00	Guinabot Elem. School	Joseph Malalis	Virginia Bagaboyboy
6	1:00-2:00	San Vicente Elem. School	Marilyn Albiso	Gina Mandawe
7	2:00-3:00	Tugas Elem.School	Roger Baril	Virginia Bagaboyboy
8	3:00-5:00	Tangub City Central School	Sherly Alivio	Carmelita Jubay
DAY 2 April 3 (Tuesday)				
1	7:00-8:00	Sumirap Central School	Shieldon Honculada	Virginia Bagaboyboy
2	8:00-9:00	Sumirap NHS	Sherwin Alduheza	
3	9:00-10:00	Balatacan Elem.School	Dorris Jornales	
4	10:00-11:00	Bocator Elem. School	Nancy Lasmarias	Gina Mandawe
5	11:00-12:00	Panalsalan Elem.School	Norma Ebo	Puriza Legaspi
6	1:00-2:00	Pangabuan Integrated School	Richie Mendoza	Efleda Enerio
7	2:00-3:00	Lorenzo Tan Central School	Eleazar Penonal	
8	3:00-5:00	Lorenzo Tan NHS	Crispina Gayem	Lorna Penonal
DAY 3 April 4 (Wednesday)				
1	7:00-8:00	Matugnao Elem.School	Glenn Payot	Romel Huertas
2	8:00-9:00	Simasay Elem. School	Ronald Lumpayao	
3	9:00-10:00	Simasay NHS	Warren Canolo	
4	10:00-11:00	Owayan Elem.School	Elizabeth Virtudazo	
5	11:00-12:00	Paiton Elem. School	Delio Fuentes	Lorna Penonal
6	1:00-2:00	Sicot Elem.School	Eduardo Malaubang	
7	2:00-3:00	Pangabuan Beach Elem. School	Cristita P. Madrid	
8	3:00-4:00	Aquino Elem.School	Roberta Singgit	Puriza Legaspi
9	4:00-5:00	Labuyo Elem.School	Corazon Pueblas	
DAY 4 April 5 (Thursday)				
1	7:00-8:00	San Antonio Elem. School	Cristopher Troniado	Efleda Enerio
2	8:00-9:00	Taguite Elementary School	Fe Abella	
3	9:00-10:00	Vidasto Carillo Mem. Elem. School	Jomar Reyes	
4	10:00-11:00	Caniangan NHS	Beverly Raagas	
5	11:00-12:00	Prenza Elem. School	Yolando Canete	
6	1:00-2:00	Maquilao Integrated School	Marylyn Banawan	Puriza Legaspi
7	2:00-3:00	Lumban Elem. School	Onofre Arabejo	Roger Duhaylungsod
8	3:00-4:00	Sta. Maria Central School	Jolito P. Vince	Relita Decina
9	4:00-5:00	Sta. Maria NHS	Elsa Soronio	



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No.	Time	School	School Head	School Buddy
DAY 5 April 6 (Friday)				
1	7:00-8:00	Hoyohoy Elem. School	Junepher Gutang	Danilo Omega
2	8:00-9:00	Banglay Elem. School	Grace Yway	
3	9:00-10:00	Banglay NHS	Joselito B. Rosalijos	
4	10:00-11:00	Salimpuno Elem. School	Lemuel Burlat	Porferio Mosiquera
5	11:00-12:00	Villaba Elem. School	Anabelle Conol	Danilo Omega
6	1:00-2:00	Capalaran Elem. School	Patrinella Taburada	
7	2:00-3:00	Tituron Elem. School	Felimon Alboroto	Porferio Mosiquera
8	3:00-4:00	Manga Elem. School	Remillo Tano	
9	4:00-5:00	Silanga Elem. School	Flordelisa Crausus	Relita Decina
DAY 6 April 7 (Saturday)				
1	7:00-8:00	Kauswagan Elem. School	Prudencio Solis	Roger Duhaylungsod
2	8:00-9:00	Polao Elem. School	Margie Maglangit	Porferio Mosiquera
3	9:00-10:00	Minsubong Elem. School	Jason Apao	Relita Decina
4	10:00-11:00	Isidro D. Tan Elem. School	Susan Libonfacil	
5	11:00-12:00	Barangay Tres Elem. School	Gerry Lingamay	Puriza Legaspi
6	1:00-2:00	Sta. Cruz Elem. School	Segundo Datoy	Lorna Penonal
7	2:00-3:00	Garang Elem. School	Carlos Singgit	Puriza Legaspi
8	3:00-4:00	San Apolinario Elem. School	Melchor Largo	
9	4:00-5:00	Maloro Elem. School	Nildie Malabosa	Relita Decina
DAY 7 April 10 (Tuesday)				
1	7:00-8:00	Kimat Elem. School	German Suminguit	Roger Duhaylungsod
2	8:00-9:00	Baluc Elem. School	Arnold Canas	
3	9:00-10:00	MATHS	Judy Marie Cabrera	
4	10:00-11:00	Sto. Nino Elem. School	Helen Pacana	
5	11:00-12:00	Bongabong NHS	Cristy Enoc	Porferio Mosiquera
6	1:00-2:00	Bongabong Elem. School	Eladia Fiel	Roger Duhaylungsod
7	2:00-3:00	Katagan Elem. School	Juanilda Torres	
8	3:00-5:00	Tangub City NHS	Myrna Barbon	
DAY 8 April 12 (Thursday)				
1	9:00-12:00	ALS-Completion Ceremony (Sinanduloy Cultural Center)	Jomah Lee U. Jakosalem	Porferio Mosiquera

Prepared by:

WILFREDO B. CANETE
DPFC

APPROVED:

JEAN G. VELOSO
Assistant Schools Division Superintendent
OIC - Schools Division Superintendent