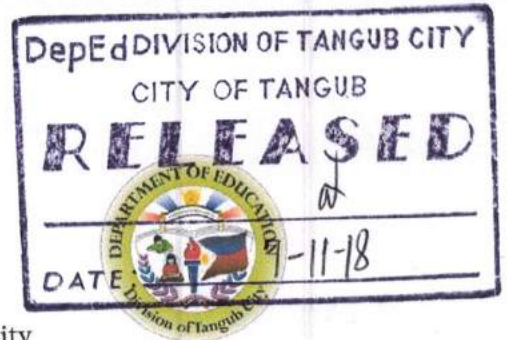




Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF TANGUB CITY

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July 10, 2018

DIVISION MEMORANDUM

No. 177, s. 2018

ESTABLISHMENT OF MATERIAL RECOVERY FACILITY (MRF) IN EVERY SCHOOL AND SUBMISSION OF SOLID WASTE MANAGEMENT PLANS, PROGRAMS AND ACTIVITIES

To:

Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
Elementary and Secondary School Heads
Public and Private Schools
This Division

1. Attached is the MEMORANDUM NO. 2018-07 from the Office of the City Mayor, dated June 6, 2018 re: **Establishment of Material Recovery Facility(MRF) in Every School and Submission of Solid Waste Management Plans, Programs and Activities to the City ENR/SWM Office** which is self-explanatory.
2. This Division requires all school heads from both public and private elementary and secondary schools to comply the attached templates and submit to the office on or before July 16, 2018 for consolidation.
2. Compliance is strictly observed.
3. Immediate dissemination of this Memorandum to all concerned is enjoined.

JEAN G. VELOSO
Assistant Schools Division
Superintendent
OIC - Schools Division Superintendent



PHILIP T. TAN
City Mayor

Republic of the Philippines
CITY OF TANGUB



Office of the City Mayor

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(088) 545 0307; (088) 545 0301



MEMORANDUM NO. 2018-07

TO : SCHOOL HEADS OF ALL SCHOOLS AT DIFFERENT LEVEL IN TANGUB CITY BOTH PUBLIC AND PRIVATE.


SUBJECT : Establishment of Material Recovery Facility (MRF) in Every School and Submission of Solid Waste Management Plans/Programs/Activities to the City ENR/SWM Office.

The City Government of Tangub, in adherence to the national government's policy direction on ensuring protection of public health and environment, is implementing its 10-Year Solid Waste Management Plan (SWMP) which is one of the mandatory requirement of **RA No. 9003**, otherwise known as the **Ecological Solid Waste Management Act of 2000**, and **City Ordinance No. 2014-09-0019**, also known as the **Comprehensive Solid Waste Management Ordinance of Tangub City**.

The "No Segregation, No Collection" policy has been implemented by the city over a year in all the barangays served with garbage collection. It has been observed that there are few schools have adopted its SWM programs but not sustained. The City ENR/SWM Office will be expanding its coverage in garbage collection which will include the schools and has conducted already an orientation on SWM to the school heads last June 22, 2018 at the Tangub City School Division Function Room and at GADTC last May 30, 2018.

In line with this, all heads of schools at different level in Tangub City, both public and private, are hereby enjoined to establish their respective Material Recovery Facility (MRF) and submit their SWM plans/programs/activities to the City ENR/SWM Office not later than July 20, 2018. For technical assistance, you may visit the City ENR/SWM Office.

For information and guidance.


PHILIP T. TAN
City Mayor

CC:

Office of the Tangub City School Division Superintendent
All heads of Private Schools
NMSC
GADTC

ORGANIZATION AND MANAGEMENT STRUCTURE

- How would this SWM program be institutionalized in the school?
- Where in the school's organization and management structure does this program is being taken-care of?
- What are the policies of the school related to SWM implementation?

SOLID WASTE MANAGEMENT (SWM) ACTION PLAN

CV 2018

Name of School: _____

District: _____

Plans/Programs/Activities	Period of Implementation	Responsible Person/Office	Remarks
<ul style="list-style-type: none"> • What are the activities to be undertaken by the school in order to comply the following mandatory requirements of proper SWM as mandated by law? <ol style="list-style-type: none"> 1. Active SWM Committee of the school. 2. Waste Segregation at Source (classroom level). 3. Establishment of Material Recovery Facility (MRF) inside the school premises. 4. Waste diversion on biodegradable/compostable waste & reusable/recyclable waste. • When will these activities be implemented? • Who will do what? 			

Prepared by: _____

Recommending Approval: _____

Approved: _____

(School Principal)

(District Supervisor/ERS ^{School}-Buddy)

(Division Superintendent)

Classroom Level	Collection/Transportation	MRF
<ol style="list-style-type: none"> 1. What is to be installed inside the classroom? 2. How do students/pupils inside the classroom be aware on the proper SW segregation? 3. How will the students/pupils be organized in order to share equal responsibility in SWM inside the classroom and transportation of waste to the school MRF? 4. What shall be done by the classroom-teacher-in charge in order to ensure the proper SWM is effectively implemented in the classroom and that the students/pupils are complying the policy on SWM. 	<ol style="list-style-type: none"> 1. What is the system of collection/transportation of solid waste from the classroom to the school MRF and to the disposal facility for biodegradable waste? 	<ol style="list-style-type: none"> 1. Who will take care or man the MRF? 2. How will the MRF operates to ensure that classrooms at different grade level are complying the SWM policy of the school? 3. Where does the MRF caretaker raise his/her concerns? 4. What pertinent document does the MRF caretaker is going to maintain or submit to whom in the school?

Prepared By:

(Classroom Teacher) /
Class Adviser

Recommending Approval:

(School Principal)

Approved:

(District Supervisor)
EPS / School Buddy