



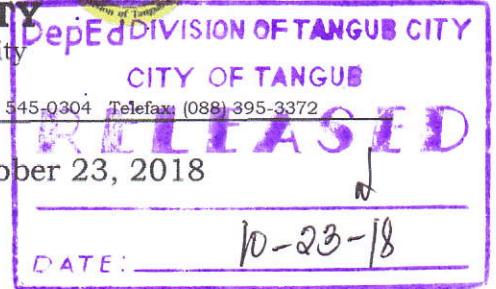
Republic of the Philippines
Department of Education
Region X – Northern Mindanao
DIVISION OF TANGUB CITY
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October 23, 2018

DIVISION MEMORANDUM
No. 298, s. 2018



CONDUCT OF SECOND QUARTER SMEA

To: Division Office Personnel
Public Secondary and Elementary School Heads/TICs
This Division

1. To address early signs of issues and concerns on Access, Performance, Physical and Financial Accomplishments this Office requires all schools in this Division to conduct the Second Quarter School Monitoring and Monitoring(SMEA) the soonest possible time.
2. This SMEA shall be spearheaded by the School Head and must be attended by representative/s from teachers group, SPG/SSG officers, and SGC/PTA Officers .
3. This SMEA shall focus a. Access(school leavers, absenteeism, and SARDOs/PARDOs) b. Quality(Academic Performance) and c. Governance(physical and financial accomplishments)
4. It is expected that the school will: a. bring the soft copy of their SMEA during the Fourth Quarter DMEA on November 13,2018 b. submit Narrative Report with pictures in the conduct of SMEA and c. submit hard and soft copy of 2nd Quarter data and accomplishments on or before November 9,2018.
5. Enclosed is the template for 2nd Quarter data and accomplishment.
6. For more information please contact Mr. Mario Esteban C. Arsenal, SEPS (M& E) through his contact number 09305176495/09305784879.
7. Immediate and wide dissemination of this Memorandum is desired.

JEAN G. VELOSO
OIC - Schools Division Superintendent
JEAN G. VELOSO

JGV/mea/10-23-18

Enclosure to DM.No.208 s 2018
 SECOND QUARTER DATA and ACCOMPLISHMENT

Name of School: _____
 Name of School Head: _____

Grade level	Number of learners having an average of :													
	Number of SARDO's/PARD		90-100		85-89		80-84		75-79		74 & below			
	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Kindergarten														
Grade-1														
Grade-2														
Grade-3														
Grade-4														
Grade-5														
Grade-6														
Grade-7														
Grade-8														
Grade-9														
Grade-10														
Grade-11														
Grade-12														
Total														

Number of learners identified as SARDOs/PARDos because of:

Grade level	low grades		bullying		illness		caring for another family member		mental/emotional health issues		difficulties w/ housing or food		distance from school		natural/man-made disasters		other cause		
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Kindergarten																			
Grade-1																			
Grade-2																			
Grade-3																			
Grade-4																			
Grade-5																			
Grade-6																			
Grade-7																			
Grade-8																			
Grade-9																			
Grade-10																			
Grade-11																			
Grade-12																			
Total																			

Submitted by: _____

Signature over printed name