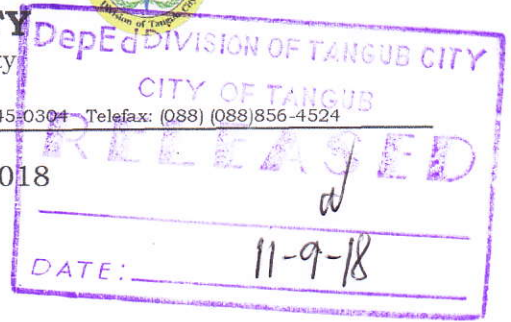




Republic of the Philippines  
 Department of Education  
 Region X – Northern Mindanao  
**DIVISION OF TANGUB CITY**  
 Anecito Siete St., Mantic, Tangub City



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November 7, 2018

**DIVISION MEMORANDUM**  
 No. 331, s. 2018

**ICT Training on Visual Graphics Design**

To: Assistant Schools Division Superintendent  
 Chief Curriculum Implementation Division  
 Chief Schools Governance and Operations Division  
 Education Program Supervisors Section Heads  
 Public Elementary and Secondary School Heads  
 This Division

- This Office informs the field for the conduct of **ICT Training on Visual Graphics Design** on November 14-15, 2018 (Batch I) and December 10-11, 2018 at Tangub City National High School Computer Laboratory from 8:00 AM to 5:00 PM.
- This training workshop aims to:
  - Address the needs of the teachers on the use of ICT tools in planning, designing and teaching-learning activities.
  - Provide/ assess teachers on the most convenient means of accessing resources and keeping in touch on theories of how children learn.
  - Widen teachers' perspective on the use of technology in the classroom.
- Participants to this seminar/training workshop are school ICT in-charge and one (1) untrained teacher in ICT for elementary and only ICT Coordinator for secondary.
- The following are the schedule for the participating schools per District for Batch 1 and Batch 2.

<b>Batch 1</b>	<b>Batch 2</b>
Southwest District Schools (36 pax)	Central District Schools (28 pax)
South District Schools (24 pax)	North District Schools (26 pax)
	High School (10 pax)

- Participants are required to bring extension cord and laptop (not netbook) capable for Photoshop CS 6 and Sony Vegas Programs.
- Enclosed is the training matrix

**JEAN G. VELOSO**  
 Assistant Schools Division Superintendent



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OIC-Schools Division Superintendent

Enclosure No. 1 to Division Memorandum No. 331, s. 2018

**ICT Training on Visual Graphics Design**

November 14-15, 2018 (Batch 1)

December 10-11, 2018 (Batch 2)

TCNHS, Tangub City

<b>Date/Time</b>	<b>Activity</b>	<b>In-Charge</b>
November 14, 2018 December 10, 2018		
7:30 AM- 8:00 AM	Registration	SGOD Secretariat
8:00 AM – 9:00 AM	Introduction to Photoshop	Assigned Group
9:00 AM-10:00 AM	Photoshop Graphical User Interface and Tools	Liegh S. Enayo
11:00 AM – 12:00 NN	Workshop	Liegh S. Enayo
12:00 AM- 1:00 PM	BREAK	
1:00 PM – 3:00 PM	Techniques and Blending Modes	Liegh S. Enayo
3:00 PM - 4:00 PM	Individual Workshop	Alden Antonio
4:00 PM - 5:00 PM	Presentation of Output	Rene Boy G. Roxas

<b>Date/Time</b>	<b>Activity</b>	<b>In-Charge</b>
November 15, 2018 December 11, 2018		
7:30 AM- 8:00 AM	Registration	SGOD Secretariat
8:00 AM – 9:00 AM	Introduction to Video Editing	Assigned Group
9:00 AM-10:00 AM	Sony Vegas Graphical User Interface, Framesize, and Keyframes	Liegh S. Enayo
10:00 AM – 12:00 NN	Sony Vegas Transition Effects, Video Effects, and Media Effects	Liegh S. Enayo
12:00 AM- 1:00 PM	BREAK	
1:00 PM – 4:00 PM	Individual Workshop	Alden Antonio Rene Boy G. Roxas
4:00 PM - 5:00 PM	Presentation of Output	Alden Antonio Rene Boy G. Roxas