



Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
**DIVISION OF TANGUB CITY**  
Anecito Siete St., Mantic, Tangub City



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**DIVISION MEMORANDUM**  
No. 81, s. 2019

**SCHEDULE OF INTERVIEW AND FURTHER ASSESSMENT FOR THE  
SELECTION OF ADMINISTRATIVE OFFICER IV**

To: Division Promotion and Selection Board  
Public Elementary School Heads  
This Division

1. The schedule of the interview for the selection of Administrative Officer IV will be on April 8, 2019 at 1:00 PM in the Division Conference Room.
2. Only those applicants who submitted their pertinent documents on or before March 8, 2019 shall be included in the interview.
3. The member of the Personnel Selection Board (PSB) based on DepEd Order No. 66 s. 2007 entitled "*Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non-Teaching Positions*," are as follows:

**Chairperson:**

Rosemarie T. Macesar – Asst. Schools Division Superintendent

**Members:**

Carmelita A. Jubay – Chief Curriculum Implementation Division  
Myrna T. Regidor – Chief School Governance and Operation Division  
Margissa T. Amen – Administrative Officer V  
Lorna C. Peñonal – Education Program Supervisor I / TACIDITERA President  
Marites C. Suminguit – Administrative Officer V/ Budget

**Secretariat:**

Carelyn L. Villegas – Administrative Assistant III  
Eleanor M. Arabejo – Administrative Aide VI

4. Immediate dissemination of this Memorandum is desired.

  
**JEAN G. VELOSO, CESO VI**  
Schools Division Superintendent