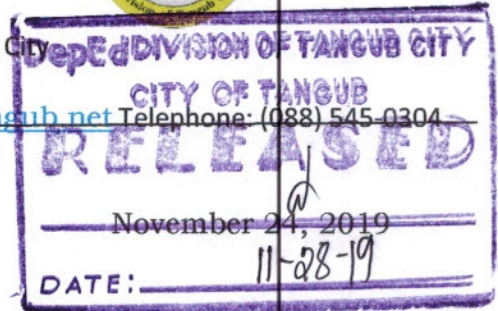




Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
**DIVISION OF TANGUB CITY**  
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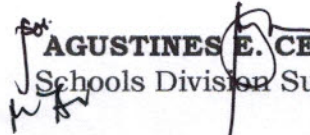


**DIVISION MEMORANDUM**  
**No. 343, s. 2019**

**RETOOLING OF DIVISION PERSONNEL, ADMINISTRATORS AND TEACHERS  
ON DIVISION INITIATED PROJECTS, PHYSICAL EDUCATION AND HEALTH**

To: Curriculum and Implementation Division (CID)  
School Governance and Operations Division (SGOD)  
Elementary School Heads, TICs and OICs  
This Division

1. The Department of Education Division of Tangub City through the Curriculum Implementation Division (CID) will conduct Retooling of Division Personnel, Administrators and Teachers on Division Initiated Projects, Physical Education and Health on December 3-6, 2019 at Legarda Hall, NMSC, Labuyo, Tangub City.
2. The objectives of this training are the following:
  1. Retool Division Personnel, Administrators and Teachers on Division Initiated Projects (DIP).
  2. Capacitate Division Personnel, Administrators and Teachers with knowledge and skills on Physical Education and Health.
  3. Orient Division Personnel, Administrators and Teachers on the crafting and utilization of instructional materials, Daily Lesson Logs and Lesson Plans on rabies prevention
  4. Perform the Tangub City March choreography and the basic steps ballroom and contemporary dances.
3. Division personnel, School heads and Kindergarten teachers are expected to attend Day I for the Retooling of the Division Initiated Projects, Rabies Prevention and Control and the Utilization of Learning Materials. Kindergarten teachers shall also have a separate workshop for Tangub City Hymn choreography, conducting of Philippine National Anthem and basic steps on folk dances.
4. Grade 1 to Grade 12 teachers shall attend the workshop in social dances and reorientation of daily lesson log from Day 2 to Day 4. Schools shall send two teachers each day. However, schools with only Five (5) teachers or less including the Head Teacher/ SIC shall send only one teacher every dance workshop day.
5. All participants of the dance workshop are advised to wear comfortable attire and bring extra shirts, jogging pants, towels and USB for the storage of the music, Daily Lesson Plans in MAPEH and other learning materials,
6. Lunch, morning and afternoon snacks shall be provided charged against HRTD Funds subject for usual accounting and auditing policies, rules and regulations.
7. Immediate and wide dissemination of this Memorandum is desired.

  
**AGUSTINES E. CEPE, CESO V**  
Schools Division Superintendent