



Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
DIVISION OF TANGUB CITY  
Anecito Siete Street, Mantic, Tangub City



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December 19, 2019

Division MEMORANDUM  
No. , 369 s. 2019

**COMPOSITION OF COMMITTEES FOR QUALITY MANAGEMENT SYSTEM (QMS)**

To : All DepEd Division Office Personnel  
This Division

1. This Office informs all DepEd Tangub City Division Office Personnel of the composition of the different committees of Tangub City Division Office Quality Management System (QMS).
2. The composition has been agreed during the conduct of Quality Management System (QMS) Phase 1 and 2 on December 12-13, 2019 at the Division Office Conference Hall, Tangub City.
3. These are the committees (Required Key Positions/Roles During Setting-up of ISO) created for the Quality Management System (QMS) with the Division personnel involved, to wit;

Over All Chair: Agustines E. Cepe, CESO V  
Schools Division Superintendent

Co-Chair: Rosemarie T. Macesar  
OIC-Assistant Schools Division Superintendent

**A. Documents Control Officers**

Mary Grace B. Macas  
Ronelie D. Silada  
Annalou B. Flores  
Geraldine C. Benghit

**B. Internal Auditors**

Reneboy G. Roxas  
Mario Esteban C. Arsenal  
Bride Joy M. Candano  
Jolito P. Vince  
Krizza Lorraine E. Duhaylungsod  
Anna Daphne C. Mugar  
Roger F. Duhaylungsod  
Efleda D. Enerio  
Sheldon F. Honculada  
Delma R. Denapo

**C. Secretariat**

Reabelle Ann I. Huertas

D. Risk Management Team

Danilo U. Omega  
Romel E. Huertas  
Sherly C. Alivio  
Gina L. Mandawe

E. Continuous Improvement

Marilou S. Galvez  
Virginia S. Bagaboyboy  
Margissa T. Amen  
Dorothy P. Neri

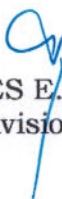
F. Documentation

Alden M. Antonio

G. Maintenance Officer

Wilfredo B. Cañete

4. Immediate and wide dissemination of this Memorandum is desired.

  
AGUSTINES E. CEPE, CESO V  
Schools Division Superintendent

AEC/rm/12-19-19