

Division MEMORANDUM
No. , 35 s. 2020

CONDUCT OF THE FIRST MANAGEMENT REVIEW

To : Schools Division Superintendent
Assistant Schools Division Superintendent
Chief of the SGOD
CID Chief
Section Representatives
Internal Auditors
This Division

1. This Office announces the Conduct of the First Management Review on February 21, 2020 at the Division Office Conference Hall, Tangub City.
2. The Management Review shall be planned and carried out taking into consideration the following topics that will be discussed by the following:

a. the status of actions from previous management reviews;	Reabelle Ann I. Huertas
b. changes in external and internal issues that are relevant to the quality management system;	Margissa T. Amen
c. information on the performance and effectiveness of the quality management system, including trends in:	
1. customer satisfaction and feedback from relevant interested parties;	Margissa T. Amen
2. the extent to which quality objectives have been met;	Rosemarie T. Macesar for SDO, Carmelita A. Jubay for CID Myrna T. Regidor for SGOD
3. process performance and conformity of products and services;	Delma R. Denapo

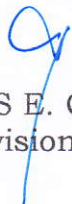




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4. nonconformities and corrective actions;	Marilou S. Galvez
5. monitoring and measurement results;	Mario Esteban C. Arsenal
6. audit results;	Roger F. Duhaylungsod, Lead Auditor
7. the performance of external providers;	Ronie E. Senarillos
d. the adequacy of resources;	Bride Joy M. Candano
e. the effectiveness of actions taken to address risks and opportunities;	Danilo U. Omega
f. opportunities for improvement.	Sherly C. Alivio

4. For guidance and compliance.


AGUSTINES E. CEPE, CESO V
Schools Division Superintendent

AEC/rtm/02-17-20

