



DIVISION MEMORANDUM

No. 77, s. 2020

**SCHEDULE OF INTERVIEW AND FURTHER ASSESSMENT
FOR THE SELECTION OF
MASTER TEACHER I (Elementary), TEACHER III (Elementary)
ADMINISTRATIVE OFFICER II, ADMINISTRATIVE ASSISTANT III (Senior
Bookkeeper) ADMINISTRATIVE AIDE VI (Clerk III) POSITIONS.**

To: Division Promotion and Selection Board
Public Secondary and Elementary School Heads
This Division

1. The schedule of the interview for the selection of Master Teacher I, Teacher III Administrative Officer II, Administrative Assistant III and Administrative Aide VI will be tomorrow March 5, 2020 in the Division Conference Room.
2. Only those applicants who submitted their pertinent documents on or before the cut-off date of the submission period will be included in the interview.
3. The member of the Personnel Selection Board (PSB) based on DepEd Order No. 66 s. 2007 entitled "*Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non-Teaching Positions,*" are as follows:

Chairperson:

Rosemarie T. Macesar - Asst. Schools Division Superintendent

Members:

Carmelita A. Jubay - Chief Curriculum Implementation Division
Myrna T. Regidor - Chief School Governance and Operation
Division
Margissa T. Amen - Administrative Officer V
Lorna C. Peñonal - Education Program Supervisor 1
/ TACIDITERA President
Shieldon F. Honculada - Principal 1, PESPA President
President
Delma R. Denapo - Administrative Officer IV

Secretariat:

Carelyn L. Villegas - Administrative Officer II
Mary Grace B. Macas - Administrative Assistant II





4. The following are the time schedule;

POSITIONS	TIME
Administrative Assistant III	8:30-9:30
Administrative Aide VI	9:30- 10:30
Administrative Officer II	10:30- 12:00
Master Teacher I	1:30- 2:30
Teacher III	2:30- 4:00

5. Immediate dissemination of this Memorandum is desired.

for: Amacesar
AGUSTINES E. CEPE, CESO V
Schools Division Superintendent

