



August 4, 2020

DATE: 04 AUG 2020

DIVISION MEMORANDUM
No. 163, s. 2020

**SCHEDULE OF INTERVIEW AND FURTHER ASSESSMENT FOR THE
SELECTION OF MASTER TEACHER I, TEACHER III, HEAD TEACHER I
BOTH ELEMENTARY AND JUNIOR HIGH SCHOOL, ADMINISTRATIVE
ASSISTANT II (DISBURSING OFFICER II) POSITIONS**

To: Division Promotion and Selection Board
Public Elementary and Secondary School Heads
This Division

1. The schedule of the interview for the selection of Master Teacher I, Teacher III, Head Teacher I both Elementary and Junior High School and Administrative Assistant II (Disbursing Officer II) positions will be on August 5, 2020 at 8:30 AM in the Division Conference Room.
2. Only those qualified applicants will be included in the interview and they must bring the original copies of the documents they have submitted.
3. The member of the Personnel Selection Board (PSB) based on DepEd Order No. 66, s. 2007 entitled "*Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non-Teaching Positions,*" are as follows:

Chairperson:

Rosemarie T. Macesar – Asst. Schools Division Superintendent

Members:

Myrna T. Regidor - Chief, School Governance and Operations Division (SGOD)
Carmelita A. Jubay - Chief, Curriculum Implementation Division (CID)
Lorna C. Penonal - Education Program Supervisor, TACIDETERA President
Anna Daphne C. Mugar – Accountant III/Section Head
Margissa T. Amen – Administrative Officer V
Delma R. Denapo – Administrative Officer IV

Secretariat:

Carelyn L. Villegas - Administrative Officer II
Geraldine C. Benghit - Administrative Officer II

4. Immediate dissemination of this Memorandum is desired.

AGUSTINES E. CEPE, CESO V
Schools Division Superintendent

