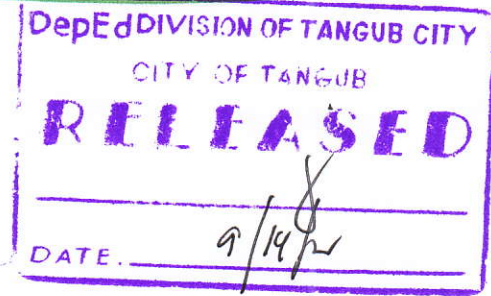




MEMORANDUM TO:

1. Archemie G. Suazo (MT I), Banglay NHS
2. Nilo F. Lumayot (MT II), Silanga ES
3. Mayeth P. Remulta (Teacher In-charge), Paiton IS
4. Mary Chrys M. Comison (Teacher III), Sumirap CS
5. Anabelle R. Soria (Teacher III), TCCS
6. Rizel Marie C. Estomata (MT I), Paiton IS
7. Laliane S. Tagaan (Teacher III), Villaba ES
8. Romelyn R. Yosores (Teacher I), San Antonio ES
9. Zibbren R. Bureros (Teacher III), Silangit ES
10. Wennielyn B. Yuag (Teacher I), Baluc ES
11. William Vincent R. Soria (Teacher I, Lortenzo Tan NHS
12. Cherry Lyn A. Pon-an (Teacher I), Bongabong NHS
13. Paul Allen B. Rodriguez (Teacher I), Bintana IS



SUBJECT: POOL OF WRITERS/EDITORS ON THE PRODUCTION OF LEARNING MATERIALS (SCRIPTS AND AUDIO/VIDEO LESSONS) FOR RADIO AND TV-BASED INSTRUCTIONS IN ENGLISH 6 QUARTERS 2 AND 4 COMPETENCIES

DATE: September 14, 2020

In exigency of the service in line with the development and production of learning materials (scripts and audio/video lessons) for Radio-based Instruction and TV-based Instruction in English Grade 6 Quarters 2 and 4 competencies, you are instructed to report to the Division Office Conference Hall effective September 16, 2020 to November 27, 2020 from 8:00 AM to 5:00 PM daily but required to render overtime if needed.

Your task includes writing, editing and recording of the scripts for the video/audio lessons of the said learning competencies.

You shall be notified for any changes of the venue thru group chat which will be arranged accordingly.

In line with this undertakings, an orientation meeting shall take place on Day 1, September 16, 2020 at 8:00 in the morning at the said venue.

Service credits shall be granted for activities done for overtime and during Saturdays and Sundays.

Immediate dissemination and compliance of this Memorandum is enjoined.

AEC/ CID/ duo/ 09-14-20

AGUSTINES E. CEPE, CESO V
Schools Division Superintendent

