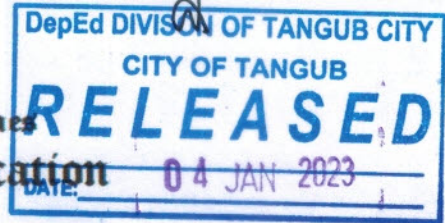




Republic of the Philippines  
**Department of Education**  
Region X  
**SCHOOLS DIVISION OF TANGUB CITY**



January 4, 2023

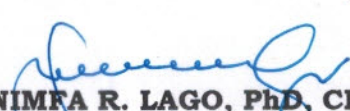
**DIVISION MEMORANDUM**


No. 02, s. 2023

**SUBMISSION OF SCHOOL SITE DEVELOPMENT PLAN OF ALL PUBLIC  
ELEMENTARY AND SECONDARY SCHOOLS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Education Program Supervisors  
District In-Charge  
Public Elementary and Secondary School Heads  
All Others Concerned  
This Division

1. To anticipate the future needs and development of schools in terms of physical facilities and to contribute towards conducive teaching-learning environment for the learners, site development plans were prepared by all public schools. Such development of schools will be included in the planning of the Division for possible funding options and sources.
2. In line with this, all public elementary and secondary schools of this Division are enjoined to provide 3 hard copies of their respective site development plans to Engr. Wilson M. Ozaraga of the Schools Governance and Operations Division and send the soft copy in Microsoft word file thru email to [tangubsgodef@gmail.com](mailto:tangubsgodef@gmail.com) using the email subject, School Name\_SiteDev2023, on or before January 20, 2023.
3. Immediate dissemination of and compliance with the memorandum is desired.

  
**NIMFA R. LAGO, PhD, CESO VI**

Assistant Schools Division Superintendent  
OIC-Office of the Schools Division Superintendent 



Address: Anecito Siete St. Mantic, Tangub City  
Telephone: (088) 530 - 5988