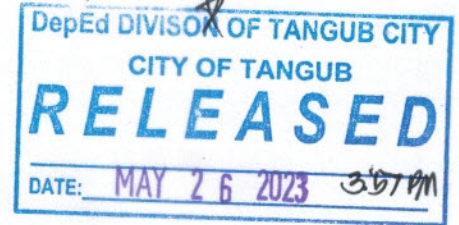




Republic of the Philippines
Department of Education
Region X
SCHOOLS DIVISION OF TANGUB CITY



23 May 2023

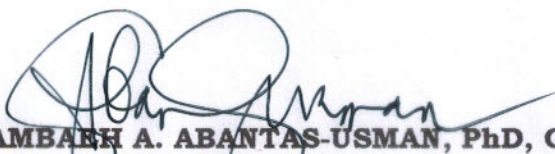
DIVISION MEMORANDUM

No. 152, s. 2023

ORIENTATION-WORKSHOP ON LIS-EOSY FACILITIES FOR SCHOOL HEADS

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Public Elementary and Secondary School Heads
This Division

1. To maintain accurate and up-to-date information of learner's basic profile, enrolment status, and end-of-school year academic accomplishment for SY 2022-2023, the Planning Section of the School Governance and Operations Division shall conduct an orientation-workshop on LIS-EOSY facilities for School Heads on June 20, 2023 at the Division Conference Hall, 8:00 AM to 4:00 PM.
2. This training aims to capacitate the School Heads on the following:
 - a. Updating of learner's status based on the new guidelines.
 - b. Updating of learners' SHS exits.
 - c. Housekeeping of learners' profile.
 - d. Downloading of School Forms (SFs) for checking of forms.
 - e. Guidelines on the checking of forms.
3. Participants of this training are School Heads from public schools. There shall only be one representative per school.
4. Expenses incurred in this training are charged against 2023 HRTD Fund with PMIS Activity Code 23-6272-HRTD-010.
5. For immediate and wide dissemination.


SHAMBH A. ABANTAS-USMAN, PhD, CESE
Asst. Schools Division Superintendent
OIC-Office of the Schools Division Superintendent



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